

CARLTON HOUSE TERRACE GARDENS REGULATIONS (2010)

These Regulations shall be known as the *CEPC Carlton House Terrace Gardens Regulations 2010*, and supersede all previous Regulations made by the CEPC. These Regulations apply to all the CEPC Gardens adjacent to Carlton House Terrace and shall come into force on 1 December 2010.

GARDEN ACCESS

1. Access to the CEPC's Carlton House Terrace (CHT) Gardens is offered only to those who are eligible. Those who shall be eligible (hereinafter referred to as Residents) are:
 - 1.1. CEPC ratepayers contributing the CHT Gardens;
 - 1.2. current residents of properties rated by the CEPC for the CHT Gardens;
2. Residents have access to all the CEPC's CHT Gardens.

ISSUE OF KEYS

3. Access to the CHT Gardens require the use of a Key. The Key may be either Mechanical or Electronic. Keys are made available to Residents in exchange for a Fee. The value of the Fee is normally set annually by the CEPC, although Fees may be changed at any time.
4. The use of each Key is limited strictly to the members of the Resident's household or their employees or, in the case of Business Residents, the employees working at the Business Resident's address. Keys may not be transferred, lent or hired to any other persons.
5. At the discretion of the CEPC, Residents may purchase an additional Key only for the use of members of their household or their employees. The issuing of additional Keys will be closely controlled and no more than two Keys will be issued to any domestic Resident.
6. In the event of a Key being lost, the Resident must notify the CEPC of the loss at their earliest opportunity. Electronic Keys that are either reported as being lost or that the CEPC reasonably suspects are no longer in the possession of the Resident will be automatically deactivated.
7. Broken or inactive Keys may be replaced at the discretion of the CEPC on the payment of a Fee.
8. The CEPC reserves the right to demand that Residents surrender their Keys and in these circumstances no Fees shall be returnable.
9. No person may make or cause to be made any Electronic or other Key to the locks of the gates giving access to any CHT Garden, and every person using any key not provided by the CEPC will be liable to pay a penalty (5^o George IV CAP. 100).

RESPONSIBILITIES OF RESIDENTS

10. Residents will be held responsible at all times for the behaviour of those using their Key to access the CHT Gardens and for any damage they may cause, either deliberately or otherwise.
11. Anyone using a Key is required to ensure that the Gates are properly secured behind them on entering and leaving the CHT Gardens. Gates are not to be left unlocked and unattended in any circumstances. Those with Keys must guard against allowing access by unauthorised individuals either deliberately or inadvertently.
12. Anyone using a Key shall produce their Key for inspection and give their name and address when requested by CEPC staff and shall at all times obey the reasonable directions given by CEPC staff.
13. The use of the CHT Gardens for social or other functions or events is not permitted unless by prior permission in writing by the CEPC.
14. Residents who bring tables, chairs or any other items into the CHT Gardens do so at their own risk. All items must be removed on the same day and must not be left overnight. The CEPC reserves the right to dispose of any items that are left overnight in the CHT Gardens or that it believes are causing a nuisance.
15. Residents are prohibited from placing any items brought into the CHT Garden in such a manner that prevents access or discourages the quiet enjoyment of any part of the garden by other Residents.
16. Toys, paper, bottles, glasses or any other litter must not be left in the CHT Gardens. Waste bins may be provided by the CEPC for the disposal of small amounts of litter and must not be used for dumping. Should litter bins become full, rubbish should be taken away and not dumped beside bins.
17. The Commissioners reserve the right to close any CHT Garden or to limit access to all or parts of them at any time.
18. The following activities are prohibited in the CHT Gardens unless specific prior arrangements have been made in writing with the CEPC:
 - 18.1. playing of musical instruments or the use of any form of electrical equipment that makes a noise (e.g. amplifiers, generators);
 - 18.2. lighting of fires or barbecues or the cooking of food;
 - 18.3. riding bicycles, roller-skates, skate-boards or any powered or unpowered vehicles;
 - 18.4. lighting of fireworks, candles, oil lamps, sparklers or other items having a flame;
 - 18.5. hanging items from the trees or on the railings or interfering with these features in any way;

- 18.6. erection of tents, marquees or other installations (e.g. bouncy castles) or the provision of any facilities, entertainments, drinks or catering on a commercial basis.
19. The CHT Gardens are only to be used during daylight hours and are not to be used at night.
20. No commercial photography is allowed in the CHT Gardens without prior consent of the CEPC.
21. Anyone creating or finding any damage to any feature of the CHT Gardens should report the matter as soon as possible to a CEPC Gardener, Security Patrol Officer or its Offices.
22. Where they exist in a CHT Garden, CEPC work areas, facilities and electrical installations are strictly out of bounds to garden users.
23. CEPC signage giving instructions or setting out restricted areas should be strictly obeyed at all times.

BALL GAMES & OTHER SPORTS

24. No ball games shall be played in the CHT Gardens unless authorised by the CEPC.
25. The CEPC reserves the right of its staff to exercise active control over any sporting activity taking place within the CHT Gardens that in their reasonable opinion has caused or is likely to cause damage to CEPC property or a nuisance to other garden users. Those failing to obey the reasonable requests of CEPC staff are at risk of having their Key confiscated or deactivated without notice.

RESPONSIBILITY FOR CHILDREN

26. All children must be accompanied at all times by a responsible adult when using the CHT Gardens. Groups of unaccompanied children or youths are not permitted to use the CHT Gardens at any time without the presence of appropriate numbers of responsible adults.
27. All those in charge of children or responsible for them must prevent them from:
- 27.1. damaging the lawns, trees, flowers, shrubs, buildings or any other fittings or facilities;
 - 27.2. swinging from trees or shrubs, or climbing on them or on the railings or balustrades;
 - 27.3. playing in the flowerbeds or shrubberies;
 - 27.4. creating any disturbance detrimental to the peaceful enjoyment of the CHT Gardens by other users.
28. Those responsible for children who use the CHT Gardens retain those responsibilities at all times. The CEPC does not accept any responsibility for monitoring the activities of children or any liability for accidents involving children using the CHT Gardens and their facilities.

DOGS

29. Dogs are not permitted in the CHT Gardens.

30. Residents who have dogs that are found to be accessing the CHT Gardens will be held responsible for the actions of those dogs. Where persistent problems or nuisances arise from a particular dog and the CEPC reasonably believes that the Resident responsible for that dog is not taking appropriate action to prevent such nuisances, the CEPC reserves the right to deactivate or confiscate a Resident's Key and to take any action it feels appropriate to prevent further nuisance.

DAMAGE TO PROPERTY

31. Any person wilfully breaking, cutting or removing any of the plants, flowers, trees or shrubs or committing any other damage to CEPC property is liable to pay a penalty (5^o George IV Cap. 100) and may have their Key deactivated or confiscated with immediate effect.

LOST PROPERTY

32. Any property found in the CHT Gardens should be taken to the CEPC Office at 12 Park Square East or handed to a CEPC Gardener.

LIABILITY

33. Garden users of the CHT Gardens do so entirely at their own risk. The CEPC does not accept any liability for loss, damage or injury to individuals, animals or property being brought into the gardens or arising from the use of the CHT Gardens and their facilities.

BY ORDER OF THE
CROWN ESTATE PAVING COMMISSIONERS
November 2010

CEPC, 12 PARK SQUARE EAST, REGENT'S PARK, LONDON NW1 4LH